



SkopBio Laboratories

ANALYSIS REQUEST FORM

COMPANY INFORMATION

COMPANY NAME	
MANUFACTURER COMPANY NAME	
ADDRESS/BILLING ADDRESS	
PHONE/FAX	
E-MAIL	
CONTACT PERSON	

PRODUCT SAMPLES AND ANALYSIS INFORMATIONS

*SAMPLE NO	SAMPLE NAME/TYPE	SAMPLE BATCH NO	* PACKING QUANTITY	PRODUCTION /EXPIRATION DATE	* CONDITION SUBMITTED SAMPLE	REQUESTED ANALYSIS (Specify as ISO/EP)

* SAMPLE ARRIVAL DATE:	*SAMPLE ARRIVAL METHOD: DIRECT [] CARGO [] POST []
* REPORT DATE:	RESULT OF ANALYSIS SUBMISSION: DIRECT [] CARGO [] E-MAIL [] FAX []

WILL YOU SEND A SPECIAL REPORT FORMAT? YES [] if yes, we kindly request you to send us the model report with wet signature and your company sealed. NO []

DO YOU WANT YOUR EXPERIMENT REPORT TO BE MADE IN ENGLISH? YES [] NO []

DO YOU REQUEST YOUR EXPERIMENT REPORT TO CONTAIN A DECLARATION OF CONFORMITY? YES [] NO []
DOES THE DECISION RULE APPLY WHEN MAKING THE DECLARATION OF CONFORMITY? YES [] NO []
IF YES, HOW TO APPLY THE DECISION RULE? USE IN (+) DIRECTION [] / USE IN (-) DIRECTION []
IF ANY, PLEASE INDICATE YOUR REQUEST FOR CONFORMITY.(SPECIFICATION/STANDARD/SPECIFICATION):

(While our laboratory is declaring conformity, if there is no different decision rule requested by the customer, it only applies a decision rule according to the results specified by the methods and only for Challenge Test and Physical tests. How the decision rule will be applied is specified in our "GP706 Decision Rule and Declaration of Conformity" procedure. The procedure is shared in the appendix.)

I HAVE BEEN INFORMED ABOUT ANALYSIS FEES. (Please fill in this field.) YES [] NO []

* SAMPLE STATUS: ACCEPT [] REJECT []	ANALYSIS PRICE:
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* The marked parts will be filled in by the laboratory. Please fill out this form for every analysis request and ensure that it is delivered to the laboratory via communication channels.

Any information about the sample you have forwarded to our laboratory will not be shared with third parties based on customer confidentiality, but you will be informed when the information needs to be made public.

Any deviation from this mutual agreement at any time will be notified to you.

If the analysis to be performed in our laboratory is not included in the scope of accreditation, it will be indicated with a () sign.**

If your analysis will be done by a subcontractor, the analysis will be marked as (*) and the subcontractor's test report will be sent to you.**

If the legal authority wants to reach information about the customer without the knowledge of the customer, the customer is informed in cases where it is not prohibited by the legal legislation, but the customer is not informed in cases where it is prohibited by law

The declaration of conformity to be submitted to you (will be made in the form of suitable / unsuitable or passed / failed.

Simple decision rule is applied for the challenge test. Legislation, product or test standard requires declaration of conformity in the laboratory report; evaluates that it is not appropriate or not appropriate.

When an experiment or calibration is requested on an item accepted by the customer to deviate from the specified conditions; A waiver statement is signed by the customer showing which results may be affected by deviations.

If you have any complaints, you can request a complaint form by calling the laboratory at +90 216 324 85 75. Or you can write your complaints to destek@skopbio.com email address. Upon receipt of your complaint, our GP 709 Complaints procedure will be sent to you. You can find information on how we evaluate complaints in the relevant procedure.

You can request price information about the requested analyzes from our company.

The customer, who fills and approves this form, is deemed to have accepted the laboratory working conditions and it is considered that a contract has been made with the laboratory. In case of any objection, the laboratory should be contacted within 5 (five) days at the most and the objection approval or rejection of the laboratory should be waited by giving clear information about the objection request. .

We offer/request the above-mentioned analyzes to be carried out on samples delivered above.

SAMPLE SENT BY

SAMPLE RECEIVED BY

SkopBio Laboratories Limited Company, Altınşehir Mah. Tavukçuyolu Cad. Okyanus Sok. No:3
Ümraniye, İstanbul, Türkiye